



London  
CANADA

# Request for Special Priority-Human Trafficking

Housing Access Centre (HAC) /Centre d'accès de logement  
Citi Plaza | 355 Wellington Street | Suite 248, 2<sup>nd</sup> Floor | London ON N6A 3N7  
Tel: 519 661-4663 (HOME) | E-mail: [hac@london.ca](mailto:hac@london.ca)  
[www.london.ca/housing](http://www.london.ca/housing)

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## DEFINITION OF HUMAN TRAFFICKING

For the purpose of Special Priority – Human Trafficking (SPP-HT) means: With respect to a member of a household, one or more incidents of recruitment, transportation, transfer, harbouring or receipt of the member by improper means, including force, abduction, fraud, coercion, deception and repeated provision of a controlled substance, for an illegal purpose, including sexual exploitation or forced labour.

Some examples of human trafficking are:

- ✓ Sex trafficking
- ✓ Labour trafficking
- ✓ Other forced illegal activities
- ✓ Forced marriage involving exploitation

## WHO CAN APPLY

In order to qualify for Special Priority – Human Trafficking status:

- ✓ You must submit the main Rent-Geared to Income assistance application and be eligible on the waitlist
- ✓ You or someone in your household is currently being trafficked or has been trafficked **within the past 3 months. Please note:** If it has been over 3 months since you have been trafficked, the agency worker supporting you must indicate the ongoing risk in the support letter.

## INFORMATION FOR APPLICANTS

1. Complete **Section 1 and 2** of this application.
2. Attach a Support letter completed by a qualified professional who can verify the human trafficking. (See the list of qualified professionals below).

## INFORMATION FOR QUALIFIED PROFESSIONALS

1. Complete **Section 3** of this form.
2. Attach a Support letter describing the indicators of the trafficking applicable to the applicant's situation.
3. The Support letter should be original and signed on Agency letterhead – Please note: If the person completing the form does not hold one of the qualified designations, the support letter must be signed by both the worker and the person who has authority to bind the agency or organization.

**Please Note: If it has been more than 6 months since the applicant has experienced trafficking, the support letter must include details regarding the *ongoing risk* to the applicant for special consideration.**

## LIST OF QUALIFIED PROFESSIONALS:

The Housing Access Centre relies on documentation from verifying professionals to ensure that special priority is only given to those who truly qualify. Examples of professionals are:

- ✓ Doctor
- ✓ Guidance Counsellor
- ✓ Lawyer
- ✓ Member of the Clergy
- ✓ Teacher
- ✓ An individual in a managerial or administrative position health care with a housing provider services
- ✓ Law Enforcement Officer
- ✓ Registered Practical Nurse
- ✓ RA member of College of Midwives of Ontario
- ✓ Indigenous Elder, traditional person or knowledge Keeper
- ✓ An aboriginal person who provides traditional midwifery services



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## IMPORTANT NOTE TO THE PERSON COMPLETING THIS FORM

As receiving this status may allow applicants to move ahead of other applicants on the waiting lists for housing, the Housing Access Centre must ensure that this status is reserved for those who truly need it. **All information disclosed to the Housing Access Centre (HAC) will remain confidential.**

Note: Deliberately providing false or inaccurate information for the purpose of receiving priority for RGI assistance will affect your status and eligibility for housing.

**As of January 1, 2021, applicants will only receive one offer of RGI housing. If you do not accept this offer, you will be removed from the centralized social housing waitlist. This rule applies to all applicants on the centralized social housing waitlist.**

## SECTION 1: APPLICANT INFORMATION (SAFE CONTACT INFORMATION ONLY)

Last name	First name	Middle initial(s)
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Date of Birth
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A safe telephone number where we can call you	A safe mobile number where we can call you
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A safe email address where we can write you
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### Please provide a safe mailing address below:

Unit #:	Street Address	City	Province	Postal Code
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### Please provide a safe alternative contact information below:

Last Name of Alternative Contact	First name of Alternative Contact
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Unit #:	Street Address	City	Province	Postal Code
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Telephone #:	Mobile #	Email
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### Declaration of Trafficked Individual

Were you or someone who lives with you the trafficked person?  Yes  No

What is the full name of the person who was trafficked? *(Enter information below)*

Last name	First Name	Date of Birth (YYYY/MM/DD)
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## SECTION 2: DECLARATION AND CONSENT TO DISCLOSURE

This section must be completed by the person who was trafficked. If that person is under the age of 16 or is unable for any reason to sign the consent or to give a valid consent, the consent may be signed for the trafficked person's behalf by the parent or guardian; an attorney under a power of attorney that authorizes that attorney to give the consent on the trafficked person's behalf; or a person who is otherwise authorized to give the consent on the trafficked person's behalf.

1, \_\_\_\_\_ hereby:  
(Print Full Name of person trafficked)

Requesting that my application is given special priority status on the Centralized Wait List for rent-geared-to-income housing.

Promised that everything I have written on this form is true and complete.

Understand that all the information I give to the Housing Access Centre (HAC), will belong to the City of London.

Authorize and consent to the disclosure to HAC of information and documents required by HAC for the purpose of verifying the statements on this form and assessing my eligibility for Special Priority status.

I further understand that if I will be at risk of being trafficked by the trafficking individual if I attempt to obtain information or a document, HAC shall not require me to provide that information or document.

Additionally, I hereby authorize \_\_\_\_\_, my \_\_\_\_\_  
(Name of the qualified professional/agency) (Professional relationship (i.e. doctor, lawyer))

to complete this form and consent to the disclosure of any supporting information request by HAC to assess my application.

\_\_\_\_\_  
Print Full Name (First, Last) of applicant or a person authorized to on behalf of the trafficked person      Signature      Date (YYYY/MM/DD)

## SECTION 3: PROFESSIONAL'S INFORMATION PROVIDING VERIFICATION OF HUMAN TRAFFICKING

This section must be filled out by the qualified professional or agency. The applicant's request for human trafficking cannot be considered without this completed section of the form AND the letter from the professional describing the indicators of trafficking that apply to the applicant's situation.

Full Name		Position/Title	Telephone #:
Type/Name of Organization		Email	
Address:	City/Province		Postal Code



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## Declaration and Consent to Disclosure

I have reviewed the definition and indicators of trafficking outlined in this form and in my professional capacity have attached a letter describing the indicators of the trafficking applicable to the applicant's circumstances.  Yes  No

I declare that to the best of my knowledge, the information I have provided in the attached letter is an accurate account of the applicant's situation.  Yes  No

I understand that HAC will rely on the information I have provided to assess the applicant's eligibility for special priority.  Yes  No

\_\_\_\_\_  
Print professional full name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date (YYYY/MM/DD)

The Request for Special Priority Status-Human Trafficking form and attached documentation can be submitted with your basic application for Rent-geared-to-income housing and can be mailed, emailed, or delivered to:

**City of London, Housing Access Centre**  
**Citi Plaza, 2<sup>nd</sup> Floor**  
**355 Wellington Street, Suite 248**  
**London, ON N6A 3N7**

**Inquiries can be directed to: 519-661-4663 (HOME) or [hac@london.ca](mailto:hac@london.ca)**

Personal information contained on this form or in attachments is collected, pursuant to the *Housing Services Act (2011) Sections 169-176* or the *Municipal Freedom of Information and Protection of Privacy Act, (R.S.O. 1990, c M.56)*. This information will be used to determine suitability and eligibility for housing applied to, a continuation of housing and the appropriate rent scale and rent-geared-to-income charge. Personal information may be disclosed to housing providers, other municipal or provincial departments and agencies that assist in the provision of social housing and social agencies providing social assistance to the applicant. All applicants must consent to the verification, disclosure and the transfer of information given on this form and attachments by or to any of the above entities and you are required to provide supporting material for the purpose of processing the application.